**Assessment Preparation Information**

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| **Contract Number** | formal contract number |

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| **Contractor Info** | **OCMS** | **SAM** | | **E-Library** | |
| Name: |  | |  | |  |
| Address: |  | |  | |  |
| City, State, Zip: |  | |  | |  |
| Email: |  | |  | |  |
| Phone Number: |  | |  | |  |
| DUNS/ DUNC: |  | |  | |  |
| E-Verify:\* |  | |  | |  |
| SAM expiration date |  | |  | |  |
| PPD: |  | |  | |  |

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| **Contractor Admin POC** | **Subcontracting Admin POC** | |
| Name: | | Name: |
| Phone: | | Phone: |
| Email: | | Email: |

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| **IFF POC** | **OCMS via eMod** |
| Name: |  |
| Title: |  |
| Phone: |  |
| Email: |  |

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| **Authorized Negotiators** | **OCMS** |
| Name: |  |
| Title: |  |
| Phone: |  |
| Email: |  |
| Authorized to Sign: |  |
| Name: |  |
| Title: |  |
| Phone: |  |
| Email: |  |
| Authorized to Sign: |  |

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| **Contract SINs** |
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| **Contract Details** |  |
| OLM: Y/N | 500/OLM |

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| **IOA Details** | **OCMS** |
| Contract IOA: |  |
| PCO: |  |
| PCS: |  |
| ACO: |  |

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| **Attachments\*** | **Source** |
| Pricelist/T&C | eLibrary |
| Additional Contracts | eLibrary |
| FPDS – Contract | FPDS |
| FPDS – DUNS | FPDS |